31 Mar 2022

# Scoring model for distribution of operating grants

The scoring model consists of five parts for which a total of 110 points is available. Half points are not given. The points granted to the applicants are added together and the amount obtained is divided by the amount available for operating grants, resulting in a monetary value of one point. The amount of the operating grant is also affected by the association's need for the grant. The documents needed for calculating the score are the current operating period's operational plan and budget, the management report of the previous operating period, financial statements and a balance sheet, as well as the list of current officials.

If the association is discovered to have purposefully provided false information in its operating grant application, it can be denied the operating grant for the current or the following year when the matter emerges.

# Parts of the scoring model

- Part 1: Association's need for the operating grant
- Part 2: Basic operations and size of the association, 22

points

- Part 3: Amount and versatility of operations, 36 points
- Part 4: Communality of operations, 26 points
- Part 5: Responsibility of operations, 14 points
- Part 6: Guilds and subject associations, 12 points

# Part 1: Association's need for the operating grant

The overall profit of the association affects the amount of the grant as follows: Overall profit less than 50,000 € = 100 % grant €50,000-100,000 = the grant is cut by 0–100 % Over €100,000 = no grant

The overall profit describes the association's overall profit for the financial year. The overall profit includes the income from ordinary operations, fundraising, investment activities and grants.

Aalto University Student Union Finland P.O.Box 69, 02151, Espoo Finland Otakaari 11 02151, Espoo ayy.fi ayy@ayy.fi The minimum grant is EUR 100. If the granted amount is less than EUR 100, no grant will be paid.

# Part 2: Basic operations and size of the association, 22 points

#### 21. Open membership policy and the number of AYY members

Associations must have an open membership policy and at least 60% but no less than ten of the association members entitled to vote must be members of AYY. The student union does not require the open membership policy from associations in which core activities require certain engagement (such as orchestras, choirs).

#### 22. Cooperative associations

AYY's cooperative associations sign a written cooperation agreement, which specifies the amount of the operating grant.

#### 23. Number of members, 7 points

The number of members must be based on the membership register. If the number of members is based on anything other than the register, such as a mailing list, the number of members is calculated using a multiplier of 0.5 (number of members \* 0.5). At least 60% but no less than ten of the association's members entitled to vote must be members of the Student Union (Benefits and Obligations of Associations).

Only those association members who are members of AYY are taken into account. The scoring model uses a discrete scale with which the association gets the full 7 points for 512 members and two points for 16 members. No points are given for less than 16 members. The scale progresses to the power of two. The doctoral students' association Aallonhuiput is an exception: three Aalto doctoral students who are not members of AYY are equal to one AYY member.

#### 24. Number of active members, 2 points

The number of active members refers to the number of persons who run the association's operations (Board, officials, committees) and the kind of operations they engage in. The active members are checked from the list of officials which must be submitted in connection with the application.

#### 25. Documents and finances, 10 points

This section assesses the responsibility of the association's financial management and the quality of its operational documents. In addition, the association's financial dependence on AYY's support is taken into account.

### 26. Services offered to members, 3 points

This section takes into account all kinds of services the association provides for its members that are not directly part of the basic operations. These include, for example, equipment rental, coffee fund or sales services or a magazine.

# Part 3: Amount and versatility of operations, 36 points

The amount of operations measures the number of events in accordance with what has been reported in the plan of action. The operations are divided into leisure and non-profit operations in accordance with their different nature. The versatility of the operations is assessed primarily based on the answers provided in the application, but details can also be checked from the report on operations and the plan of action. Attention is paid to the matters which cannot be compared quantitatively and the extent and openness of the range of events, as well as member recruitment, easily accessible events and how well the association executes its mission, for example.

#### 3.1. Leisure activities, 18 points

This section evaluates the number and versatility of leisure activities. Leisure activities refer to so-called basic operations. Leisure activities include, for example, cultural or sports events, including regular sports shifts, organising of parties, excursions as well as recreational activities. In addition, activities which reflect the association that were not mentioned here are taken into account.

#### 32. Non-profit activities, 18 points

Non-profit activities are of a different nature in different associations. Non-profit activities include, for example, the reception of new students, national advocacy, international activities and societal influencing. Attention is paid to the versatility and quality of non-profit activities.

# Part 4: Communality of operations, 26 points

# 4.1. Participation in AYY's activities and development of the Aalto community, 7 points

This section assesses the association's involvement in the Aalto community taking into account participation in communal events and the added value produced for all AYY members. In addition, the association's participation in the development of the Aalto community with concrete measures is assessed.

#### 4.2. Interdisciplinarity, 7 points

Interdisciplinarity refers to the association's internal interdisciplinarity and its cooperation with other associations. All associations, from organisations within AYY to external organisations (e.g., HYY's organisations, national operators, unions, etc.), are considered as cooperative partners. Internal interdisciplinarity refers to the interdisciplinarity of the association's membership, operators and operations. Interdisciplinarity can take place between campuses, Schools or study fields.

#### 4.3. Internationality, 6 points

This section assesses how international students and internationality are taken into account in the operations. Means of internationalisation include, for example, English-language communications, organising of international events and international cooperation. In addition, international students as members or operators in the association are taken into account.

#### 4.4. Openness and visibility, 6 points

Openness refers to the association's approachability. This section assesses, for example, whether it is easy to join the association activities, if the association is strictly exclusive and if the association invests in gaining new members. Visibility refers to the association being known both in the Aalto community and beyond. This includes, for example, tours, tournaments, appearances and various contests. Active, versatile and open communications are also valued.

# Part 5: Responsibility and influence of operations, 14 points

#### 5.1. Societal responsibility and influencing, 7 points

Societal responsibility covers, among other things, adherence to the Associations Act, as well as the consideration of environmental matters and sustainable development. Societal operations can refer to statements, charity or political influencing, for example. In addition, influence in the association's own field through advocacy work, for example, is taken into account.

#### 52. Equality and internal responsibility of the association, 7 points

This section takes into account the realisation of equality and investment in equality measures in the association activities. These can include, for example, an equality plan, the rules of the association and clear practices for interfering with harassment. In addition, the association's internal responsibility, such as taking care of the members' wellbeing, is important.

# Part 6: Guilds and subject associations, 12 points

The activities of guilds and subject associations are reviewed in this section. This section is only intended for guilds and subject associations.